

Quincy Chamber of Commerce

PO Box 215, Quincy, CA 95971

Minutes for the Meeting of Tuesday, October 16, 2018 at 7:00 a.m. Jeffrey's Pub and Grub, Main Street, Quincy

Present – Janice Haman, Susan Scarlett, Kris Miravalle, Shelley Hunter, Cheryl Kolb.

Absent – Matthew Kitchens, Lisa Kelly, Kevin Trutna, Robin Wight.

1. **Additions or deletions to the agenda** – Add #11 Quincy Brochure.
2. **Approve minutes from September 27, 2018** -Approved. Susan/Cheryl.
3. **Schedule next meeting** -11/8/18 7:00am Grandma Janes.
4. **Draft budget** -Susan distributed and reviewed draft. She wanted to note that the deficit is covered by ~\$800 from Parade fund and ~\$600 from Quincy Beautification fund. Budget was approved. Kris/Cheryl.
5. **Quick items:**
 - a. **Correspondence and phone calls** -Cheryl reviewed with Board.
 - b. **Employee Report** -printed on back side of agenda.
6. **Annual Luncheon debrief** -We had ~ 61 rsvps and ~53 attendees. There was discussion as to what we should do about the no-shows and it was decided that we would send them a bill to try and collect, as we were charged for their meals by the caterer. The caterer's bill suggested gratuity and, as we are a non-profit and were not informed of that in the bid, we chose not to pay it. In the future, we will be clear that we would like our bid to be "out the door". The survey results will be distributed as soon as Cheryl gets the opportunity to tally them. We discussed making this an annual meeting, rather than an annual luncheon as we may try an after-hours event for those who can't make it during the day, perhaps having a luncheon every other year. Overall, it was a success.
7. **Safe Trick-or-Treat**-Janice has two people who can help with traffic. Shelley can help hand out candy and her husband can take pictures. Cheryl will get together with the CHP to find out about training for traffic control.

8. **Sparkle** -Shelley will work on a flyer. Susan contacted Facilities and they will provide additional garbage cans. Lori Simpson let us know that the porta-potty by Dame Shirley will remain until after Sparkle.
9. **Groundhog Committee** -Cheryl will contact Matthew to verify he has his committee in place.
10. **Bylaw revisions / Adoption**- Susan presented the revised draft and it was suggested that the statement “As long as the minimum number of Board members are seated in June, any additional vacancies throughout the year may, or may not, be filled as decided by a majority vote of the Board” be added to section 3.0. The draft was approved with that addition. Cheryl/Janice.
11. **Quincy Brochure**-Need a committee to produce content. It was decided that it would include general information showing an overview of the Quincy area and may need sponsors. Shelley, Cheryl and Janice volunteered to be on the committee.
11. **Adjourn** 8:24

Minutes prepared for review by Kris Miravalle 10/16/18. Approved 11/8/18.