

Quincy Chamber of Commerce

PO Box 215, Quincy, CA 95971

Minutes for the Meeting of Thursday, March 21, 2019 at 7:00 a.m. Grandma Jane's, Quincy

Present – Matthew Kitchens, Kevin Trutna, Susan Scarlett, Shelley Hunter, Robin Wight, Cheryl Kolb.
Absent Lisa Kelly, Kris Miravalle, Janice Haman

1. **Additions or deletions to the agenda** – None.
2. **Approve minutes from February 7, 2019** -Approved. Robin / Shelley.
3. **Schedule next meeting** - 4/25/19 Thursday 7:00am at Grandma Janes.
4. **Quick items:**
 - a. **Correspondence and phone calls** -see report provided
 - b. **Employee Report** – We received a phone call from Jamie Brant (Grant?), the possible new owner of the new Grocery Outlet, looking for info about Quincy as she is not from here. Karen Hicks, the Work Experience teacher at QHS also contacted the Chamber looking for help in contacting local businesses about meeting with Karen at QHS to discuss student workers. Matthew Kitchens reported speaking with Marty Walters about having a Pride Day event in Quincy; Amber West is coordinating a parade with the Gay-Straight Alliance. New members include Quintopia, American Valley Hardware and MerchantsXL.
 - c. **Welcome to Quincy banners discussion** –Kevin Trutna has been spearheading the banner switch-out each season. He requested a calendar be provided for when the banners should be switched so he could coordinate with PG&E. Blue Star Moms has the month of November for the Veterans banners; they need to come down and be replaced with the winter banners by Sparkle. The board agreed getting more banners for East Quincy would be ideal. Mention made of special banners made for the East Quincy sign for the High Sierra Festival. Tabled until next meeting for further discussion.
 - d. **Plumas Bank Mixer Review** – Unusually low turnout; perhaps due to bad weather and timing with the Star Follies rehearsals?
 - e. **Easter Scramble Update** – We had 18 businesses sign up this year versus 13 last year.
 - f. **Poll Board Members per Bylaws** – Matthew Kitchens has requested a break from his position on the board effective June 30th; Robin, Susan, Janice, Lisa, Kris, Kevin, Shelley and Cheryl will continue. Ideally we would like to have three more board members.
5. **Budget Goals – start 2019/2020 discussion** – Susan presented the board with copies of the Budget vs Actual for the 2018/2019 fiscal year for each of the events and the Chamber.

Immediate comments included not advertising the Annual Meeting each year in the local newspaper, and changing the Annual Meeting each year to maybe a cocktail-type event or a light dinner in order to mix it up a little and hopefully enable some members to come who can't come in the middle of the day. Susan requested increasing the Employee's hours to up to 10 per week, which the board approved. We will also need a better breakdown of our liability insurance to be sure it's accounted for accurately.

6. **Flower Baskets** – Shelley Hunter provided some information she received from Karen Kleven. The board agreed to co-partner with Plumas Arts for this year. Plumas Arts will continue to manage the funds, with the Chamber board helping as volunteers under Shelley's direction and helping put the word out about funds needed for the flower baskets. Valerie Flanigan has agreed to continue watering the plants this year. The cost runs about \$6,000/year.
7. **Future agenda items** – Cheryl will continue to check the Chamber calendar to keep the Board on track. Mention made of possibly doing another marketing campaign. May need to meet on a more frequent basis (twice a month?). We'd like to meet with someone from the Lighting District to review status of lights.
8. **Projects carried over from 2018**
 - a. **Starting a business in Quincy section on website** – Kevin (?)
 - b. **Relocation guide** – Advertising by Cal-Sierra/Realtors – Update from Matthew (?)
 - c. **\$4,500 Quincy beautification & \$5,000 East Quincy beautification funds from Captain Carl**
 - d. **Brochures: Fall Color Guide, Quincy, historical walk** – Update from Shelley - Shelley created a beautiful draft but needs help with the copy to go along with the photos. She will email it out to all for their input.
9. **Adjourn 8:00 am.**
10. **Submitted for review by Susan Scarlett, Treasurer 4/24/19.**