

Quincy Chamber of Commerce

PO Box 215, Quincy, CA 95971

Minutes for the Meeting of Wednesday, August 22, 2018 at 7:00 a.m.
Jeffrey's Pub and Grub, 525 Main St., Quincy, CA 95971

Present – Susan Scarlett, Kris Miravalle, Kevin Trutna, Shelley Hunter, Cheryl Kolb
Absent-Matthew Kitchens, Janice Haman, Lisa Kelly, Robin Wight

1. **Additions or deletions to the agenda** -None.
2. **Approve minutes from June 13, 2018** -Approved. Susan/Kevin
3. **Schedule next meeting** -September 6, 2018 at *Grandma Janes*.
4. **Financials**-We received P and L through year end (6/30/18) comparing 17/18 to 16/17 and a Balance Sheet effective 6/30/18. Susan reviewed with us.
5. **Quick items:**
 - a. **Correspondence and phone calls**-Cheryl reported activity.
 - b. **Membership update** -Cheryl provided recap of activity for the month. We have 107 members, had 2292 views of the membership directory sine 7/1/18 and 1745 views of event calendar from 7/10-8/17.
 - c. **Safe Trick or Treat** -Will be 10/31, Wednesday. There will be a Witchdance at the Courthouse around 5:00. Cheryl checked on backdrops for a photobooth and found some priced ~\$55. Kevin will check to see where FRC got theirs because they are well made. There was discussion on how to make the photobooth a fundraiser to offset the costs of putting on STT. Cheryl will look for printer that could print out multiple pictures. Cheryl will check with new CHP Commander to get input/clarity/training for S Club to continue to be traffic controllers.
 - d. **Sparkle/Reindog/Health Department** -Since it is our event, we need to know about and map all food and drink vendors. We will do a newspaper article and possibly a flyer letting all potential food vendors know that they must contact us. Failure to do so could result in a shutdown from Environmental Health. We will pass out applications and map their location, and will direct them to Environmental Health to answer any procedural questions. Reindog parade will be kept as part of Sparkle, this year, with a note that we may try to have it as a standalone event in the future. We will work on getting better lighting.

- e. Fair Parade debrief/Grand Marshal** -Overall, a successful event with some minor adjustments noted by Cheryl. We recorded \$200 less in application fees and 12 entrants that did not return this year. It was noted that we could put some resources towards finding out why they didn't return. The Grand Marshall nomination process was misunderstood this year and we clarified that the Chamber Board will vote on the nominations submitted in future years.
- f. Storage unit** -A new storage unit was set up at Gold Country Storage, 10x10 for \$45/month.
6. **Future Board Members** -Bylaws state that our Board should have a minimum of 9 members and maximum of 11. We appointed a new one, Shelly Hunter, when we fell below the minimum. Further vacancies will be filled by informing our membership by email to encourage interested members to apply. If we receive more applicants than openings, we will bring it to a vote of the membership.
7. **Elections** -tabled until we see if we need to have an election to fill Board spots.
8. **Annual Luncheon** -Handout was passed out, *event will be Oct 10, 2018 at the Fairgrounds-Mineral Building*. Discussion tabled due to lack of time.
9. **Senior Project suggestions for Lisa's students**-*Cheryl will contact Lisa letting her know that a photobooth at STT, Sparkle, and Groundhog Fever would be great opportunities for a Senior Project. More discussion was tabled due to lack of time.*
10. **Fall Color Guide brochure from Lost Sierra Chamber** -EPCC is requesting a donation in order to provide us with 100 brochures. We will do some research to see if we can't print our own. Shelly can design if we are able to get the information to her. Kris will help try and track down the source of the information.
11. **Adjourn 8:08**

Prepared by Kris Miravalle, Secretary 8/22/18 for review, updated.

Approved 9/6/18