

Quincy Chamber of Commerce

PO Box 215, Quincy, CA 95971

Minutes for the Meeting of Thursday, September 6, 2018 at 7:00 a.m. Grandma Jane's Place

Present – Janice Haman, Susan Scarlett, Kris Miravalle, Kevin Trutna, Shelley Hunter, Robin Wight, Cheryl Kolb and guest Eric Egide, CHP Commander
Absent-Matthew Kitchens and Lisa Kelly

1. **Additions or deletions to the agenda**- added Sparkle date discussion
2. **Approve minutes from August 22, 2018**-approved. Susan/Cheryl
3. **Schedule next meeting / Afternoon meetings?**-Next meeting will be 9/27-7:00 am, at Quincy Provisions. Afternoon meetings are tough for Susan, Robin and Janice. Kris will contact Lisa to see what type of meeting she was looking for with the students and what days she was interested in having an afternoon meeting to see if we could work to get one scheduled.
4. **Quick items:**
 - a. **Correspondence and phone calls** -Cheryl reviewed activity.
 - b. **Employee Report** – recap included with agenda, Cheryl reviewed.
 - c. **Safe Trick or Treat / CHP involvement** -Kris will talk to Soroptimist and Kevin will talk to Rotary to solicit adult volunteers to direct traffic. Kris will contact S-Club's advisor, Karen Hicks, and request she contact Commander Egide, who will be checking in to some sort of training for crossing guards. Cheryl will put an article in the newspaper and in the Chamber update soliciting adult volunteers, as well.
5. **Bylaw revisions / Process for future Board Members / Elections** – Susan reviewed some areas that needed some changes and decided to send out her redline version for all of us to review and discuss at a future meeting.
6. **Annual Luncheon update**-The date is 10/10 and a committee was formed to complete the details. The committee is Robin, Kevin, Shelley, Cheryl and they will schedule a meeting for next week.
7. **Photo Booth budget / plan for Senior Project** -Cheryl priced a printer at ~ \$100 that will work with her phone for pictures, it was suggested that she check out the pricing for the ink and paper as well. It was discussed that a back drop and props would also be needed. It was moved and approved that a spending budget up to \$500 be approved to get this going. Cheryl/Janice. We will be charging for the prints, so the costs should be offset. Cheryl has emailed Lisa to check on the senior project aspect of this, but hasn't heard back.
8. **Fall Color Guide brochure update / Other brochures?**-Shelley went over her work on a Fall Color Guide and reported that an 8 ½ x 5 ½ would cost less to produce and could be done in smaller batches. There was discussion that a tri-fold would be better to fit in envelopes and brochure racks. Further discussion revealed that we still have quite a few older versions at Quincy Feather Bed and Plumas Bank. Kris will email out Shelley's work and Shelley will contact Donna Mills to find out who printed the current tri-fold so we can get some pricing. We will continue to follow on this item.

9. **Red Christmas ornaments update / Budget-** Cheryl from Forest Stationers has agreed to order new red ornaments to adorn trees in Quincy from the Quincy improvement funds left by Captain Carl. It was approved that we allocate \$500 for her to do this. Cheryl/Susan. It was discussed that we should add the Captain Carl improvement funds to a future agenda as Michele was heading up an East Quincy committee and since her resignation, someone needs to replace her.
10. **Christmas ornament fundraiser?-** Cheryl brought a sample ornament designed especially for another small town to see if we would be interested in having one made for Quincy to sell as a fundraiser. There was genuine interest and Cheryl will find out the cost and bring it back for a vote. The ornaments would have to be ordered by January in order to have them done for Christmas 2019.
11. **Sparkle Date-**It was suggested that following “the first Friday in December” tradition for scheduling Sparkle makes it very late this year and off schedule with other events such as the Sorority Crafts Fair and Graeagle tree lighting. It was voted and approved that we change the date to 11/30/18 and use the “Friday following Thanksgiving week” as our template going forward. We need to make sure that we get the word out of the change, in Chamber blasts, etc., as soon as possible. Robin/Shelley.
12. **Adjourn-8:03am**

Prepared for review by Kris Miravalle, Secretary. Approved 9/27/18